

SANDPOINT HISTORIC PRESERVATION COMMISSION MEETING

October 16, 2018

**12:00 p.m. at Tango Café, Sandpoint Center
414 Church Street, Sandpoint, ID**

COMMISSION MEMBERS PRESENT: Cindy Peer, Heather Upton, Sue Graves, Steve Garvan

COUNCIL/COMMISSION MEMBERS ABSENT: Jacquie Albright, Carrie Logan, Linda Hutten, Councilman Bill Aitken

COUNCIL/STAFF MEMBERS PRESENT: Staff liaison Ryan Shea (minutes), Grants Administrator Sean Scoggin

APPROVAL OF MINUTES: Approval of minutes from September 18, 2018 motioned by Graves, seconded by Upton. *Motion passes unanimously.*

MATTERS FROM THE PUBLIC: None.

OLD BUSINESS:

Agenda Item B: Historic Booklet Discussion

Graves said that Cedar St. Bistro suggested charging for the booklets. The commission spoke about how they had previously decided to not charge for the booklets and instead focus on trying to get donations. They discussed putting out donation boxes. Peer said she would order donation boxes to try this idea out. The commission discussed collecting donations when giving tours and decided to work up some guidelines for these. The commission discussed what might be appropriate amounts for charging for tours and how to advertise. Garvan suggested \$150 for a group tour. Peer felt that there should be no price set but instead setting a minimum suggested donation. The Commission continued to discuss pricing details but came to no conclusion.

Agenda Item C: Historic Guidelines

Commission has decided to table this until next meeting. Fritz said the city should put more of a focus on Native American history. The commission suggested working in tandem with Arts Commission on this.

Agenda Item D: Request by Connie's Café for Historic Sign Designation

Shea presented the request by Connie's Café to give historic status to the freestanding sign on the Southeast corner of 4th Ave and Cedar St. Shea said the sign measures 12' wide, 11' tall, and the total height is 19'. The sign is also in the public right-of-way. The sign size and location are currently legal nonconforming (grandfathered) and by attaining historic status the applicant would be able to remove the sign, restore it, and put it back in the same location. Shea explained that the Commission must address four criteria for this request:

1. At least fifty years old or attached to a building which is on the national register of historic places.
2. On premises sign.
3. Unique in design and enhances the cultural, historical, nostalgic, or aesthetic quality of the city.
4. Structurally safe.

Shea showed pictures from the 1960s that displayed the sign. The Commission agreed that the sign was older than 50 years old. Shea next explained that the sign is not an on-premises sign but that Public Works does not have an issue with the sign remaining and that the redesign of Cedar St took it into consideration as well. Shea briefly explained criteria #3 and the Commission agreed that the sign was culturally and historically important to Sandpoint. Lastly, Shea said that to ensure the safety of the sign the applicant would be required to obtain an engineer's signature when permitting the sign. The commission discussed the request and felt that the request was appropriate and met the City Code requirements. Peer asked when the sign would be completed. Shea stated he did not know of a time frame but that the applicant had been discussing this project for approximately a year. Garvan asked if approved, if there is a time limit. Shea said there would be no expiration of an approval.

Garvan moved that the Sandpoint Historic Preservation Commission, after consideration of the criteria and relevant standards of Sandpoint City Code, **RECOMMEND FOR APPROVAL TO CITY COUNCIL** the request by Connie's Café to give historic sign status to the freestanding Connie's Café sign located at the Southeast corner of 4th Avenue and Cedar Street. Seconded by Graves. **Motion passes unanimously.**

Agenda Item E: FY19 Certified Local Government Grant

Shea and Scoggin told the commission about the upcoming CLG grant and told them about the types of projects that will be prioritized. Shea said that SHPO is prioritizing 4 different types of projects this grant cycle: projects highlighting women's history and contributions to the state, surveys and/or nominations, public education with a special focus on innovative approaches which go beyond tour brochures, and commission/staff training and capacity building. The commission discussed focusing on women's history of Bonner County. Shea asked if the Commission could try and have a project in mind by next meeting if they are going to apply for the grant this year. Garvan asked if Shea could check to see if the heritage conference would be something they could apply for, Shea said he would check with SHPO.

NEW BUSINESS: None.

OTHER MATTERS FROM STAFF/COMMISSION: Peer spoke about the sign post over Cedar St and what to include on this sign. Shea said the Public Works Director has asked for examples of what would be included on this and asked if the Commission could provide some.

Meeting adjourned at 1:11 pm.